



Career Development and Advising Center

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Virtual Job Search

A virtual job search is very similar to a traditional job search (Review Job Search Guide in Handshake). Below are a few tips to help you make your virtual job search successful and attainable.

DIGITAL PRESENCE

Creating an active and professional online presence is important. Companies are spending countless hours searching candidate profiles on platforms such as LinkedIn and [Handshake](#).

[Handshake](#)

Update Job Preferences- select desired locations where you'd like to work, preferred job roles, and your ideal job type: part-time, full-time, internship, or on-campus. Review Handshake Student Guide under Resources

[LinkedIn](#)

Update Your Profile- keep your profile active through joining groups, connecting with professionals, searching for jobs, and commenting on articles- Review LinkedIn Student Guide under Resources

VIRTUAL NETWORKING

In-person events may be cancelled for a while. Now is the time to explore new networking strategies such as: Joining LinkedIn Groups, Facebook Professional Groups, Virtual Informational Interviewing, and Virtual Networking Events.

UP-TO-DATE RESUME

Update your resume to reflect new skills, experiences, and education. The Career Development Center has resume formats available on our [website](#) and in Handshake.

Need a resume review? Upload your resume into your Handshake account and us an email letting us know you would like a review careerservices@ggc.edu

VIRTUAL INTERVIEWING

Are you ready to participate in an online interview? Practice interviewing via an online platform using [Big Interview](#).

Would you like your interview reviewed? Email careerservices@ggc.edu and we will review and provide feedback on your interview. We will even provide you with an interview scoring card.

VIRTUAL EVENTS

Companies and colleges may increase online virtual opportunities. Become familiar with registering and attending events such as Career Fairs, Graduate School fairs and networking events online. Check out upcoming virtual events in [Handshake](#). Review the Virtual Career Fair guide under Resources in Handshake.